



Radiologic Technology Program – Admissions Process

The following information describes qualifying options for candidates with different academic backgrounds. The program is currently limited to a maximum annual enrollment of 30 new students. Students who qualify and whose application file is complete are granted an interview.

Academic Background	What You Need to Do
<i>Already have an Associate's degree (or higher)?</i>	Submit an official transcript from your accredited college or university. Applicants must have earned an Associate's Degree or higher from an accredited post-secondary institution. Not sure if your school is/was accredited? Check here first: CHEA list of accepted accrediting agencies and USDE list of accepted accrediting agencies
<i>*No college or some college courses?</i>	<p>Applicants who have not yet earned a minimum of an Associate's degree from an accredited post-secondary institution can enroll at Saint Joseph's College Online (SJC) and, upon acceptance to the program, begin completing the degree map of general education and specialty courses that meet the SJC Associate of Science in Radiologic Science Administration (ASRSA) degree requirements. For a list of these general education and specialty courses, please visit: http://catalog.sjcme.edu/preview_program.php?catoid=24&poid=1307&returnto=694</p> <p>Students must have completed a minimum of three general education courses prior to the first Monday in October of the year of application. A timeline for degree completion synchronous with completion of the program will be structured for each student; additional copies of official transcripts will be requested periodically to confirm progress towards the degree. Students who fail to abide by the timeline will be subject to Academic Probation. General education courses, with the exception of Theology, may be completed at another accredited institution and transferred to SJC. SJC must evaluate all student transcripts and make the final decision on transfer credits. Students may complete the required specialty courses at SJC, and any remaining general education courses, concurrently with the Radiologic Technology program. Upon acceptance and successful completion of NGH's radiologic technology program, credits will be transferred to SJC for conferral of the ASRSA degree. For more information, including how to apply to SJC, please download the <i>Admissions Process for Saint Joseph's College</i> from our website (SJC's application fee will be waived for applicants of NGH's radiologic technology program).</p> <p><i>*Note: If you have never attended college but are a high school graduate (or completed GED), please contact the school for additional information regarding degree planning options). A high school (or GED) diploma must be submitted with the application.</i></p>

<i>Already enrolled at an accredited post-secondary school?</i>	Applicants who have been enrolled, or are currently enrolled, in an Associate’s degree program at an accredited post-secondary institution shall submit official transcripts and a degree map. Students must have completed a minimum of three general education courses prior to the first Monday in October of the year of application. A timeline for degree completion synchronous with completion of the program will be structured for each student; additional copies of official transcripts will be requested periodically to confirm progress towards the degree. Students who fail to abide by the timeline will be subject to Academic Probation.
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In order to qualify for an interview, the applicant’s file must be complete with the following documents:

1. Completed application form and \$50.00 application fee (non-refundable).
<p>2. <u>Official</u> college transcripts documenting the conferment of an Associate’s Degree or higher from an accredited post-secondary institution (the following Web sites provide lists of accredited institutions): CHEA list of accepted accrediting agencies and USDE list of accepted accrediting agencies)</p> <p><u>OR</u></p> <p><u>Official</u> college transcripts documenting completion of any general education courses from an accredited post-secondary institution (the following Web sites provide lists of accredited institutions): CHEA list of accepted accrediting agencies and USDE list of accepted accrediting agencies)</p>
3. Essay explaining why the applicant has chosen to become a radiologic technologist.
4. Three letters of recommendation from individuals who can attest to the applicant’s professional qualities and/or personal attributes (employers, supervisors, teachers, coaches, church officials, volunteer organizations). Letters from friends and family members are not acceptable.
5. Signed verification of eight (8) hours of observation in the medical imaging department of a hospital (this may be completed at NGH – please contact the school for scheduling).

Qualifying applicants whose application file is complete by the application deadline, will be granted an interview. Interviews are scored by the admissions committee to determine which applicants will receive an invitation to the program. Candidates within the highest score range are considered for acceptance first.

Once an applicant receives an invitation to the program, their formal acceptance will be *pending* until the following are completed:

1. Health physical documenting clearance to participate in the program
2. Records documenting proof of required immunizations
3. Criminal background check**
4. Drug screen**
5. Possession and proof of personal health insurance
6. CPR certification for the Health Care Provider
7. Possession and proof of medical liability insurance
8. For those students who have not yet earned a minimum of an Associate's degree at an accredited post-secondary institution, submit a signed statement acknowledging the requirement to complete an Associate's degree synchronous with completion of the program.

**Unfavorable results may disqualify a candidate's invitation.

The Radiologic Technology Program does not maintain a "waiting list." Applicants who are not accepted must re-apply the following year for reconsideration.

DEXTERITY/HEALTH STANDARDS

Students must be physically capable of performing the following standards related to the occupation in a safe, accurate, and expeditious manner.

<ul style="list-style-type: none">• Lift, move and transport patients (in excess of 50 pounds) to and from various ambulatory devices, (wheelchair, stretcher, hospital bed, and radiographic table) without causing undue pain or discomfort to patient or oneself.
<ul style="list-style-type: none">• The ability to spend prolonged periods of time walking, standing, sitting, bending, reaching, pushing, and pulling.
<ul style="list-style-type: none">• Position patients for various radiologic examinations. This requires physical touch.
<ul style="list-style-type: none">• Manipulate x-ray equipment into proper positions, including fixed and mobile units. This requires upper and lower body dexterity.
<ul style="list-style-type: none">• Recognize audio sounds and (bells, buzzers, etc.) and visually distinguish colors.
<ul style="list-style-type: none">• Respond immediately to emergency situations that may otherwise jeopardize a patient's physical state if speedy care is not administered.
<ul style="list-style-type: none">• Evaluate written requisitions for radiographic procedures.
<ul style="list-style-type: none">• Communicate (verbal and written) the explanation of procedures and give effective instructions to a patient.
<ul style="list-style-type: none">• Obtain medical histories of patients and communicate this information to appropriate members of the health care team.
<ul style="list-style-type: none">• Visually evaluate radiographic images.